



MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI

MOOT COURT SOCIETY POLICY

As amended on _____



MOOT COURT SOCIETY POLICY

(For MNLU Mumbai Only)

Prepared by

IQAC,

Maharashtra National Law University, Mumbai

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MOOT COURT SOCIETY POLICY

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MUMBAI, MONDAY, MARCH, 10, 2025

Minimum Standards and Procedure for MOOT COURT SOCIETY POLICY.

WHEREAS as per suggestions of IQAC, the MOOT COURT SOCIETY POLICY is prepared by the two-person committee consisting of Dr. Sampada Kangane, Assistant Professor and Mr. Amana Khare, Assistant Professor.

AND WHEREAS after considering the recommendations of the Director, Internal Quality Assurance Cell, the University considers it convenient to make a 'policy' to strengthen the 'activities of the MOOT COURT SOCIETY' in the university. It is hereby enacted as follows: -

This policy may be called "**MOOT COURT SOCIETY POLICY (MCSP), 2024**" and this policy shall come into force from the date of approval of authority concerned.

In this policy 'Headings' are inserted for direction only and will not affect the interpretation of the policy



 Registrar (I/c.)

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1. PREAMBLE

The Policy of the Moot Court Society (hereinafter referred to as “MCS”) lays down basic rules and regulations for mooting and all its allied academic activities in Maharashtra National Law University Mumbai (hereinafter referred to as “the University”), in a just and fair manner while facilitating selections and activities in the best possible way.

2. EXTENT

This Policy shall extend to all students and University Teachers/Faculty of the University. The provisions enshrined in this document shall be in addition to and not in derogation of the rules and regulations of the University for the time being in force and updated/modified thereafter.

3. OBJECTIVES OF THE MCS

1. To prepare students for effective and decisive advocacy while graduating;
2. To inculcate ‘advocacy skills’;
3. To make students familiar with and follow the court procedure;
4. To make students conduct and observe professional ethics in advocacy;
5. To inculcate public speaking skills so that they can plead their case(s) with full confidence;
6. To provide live experience of ‘court practices’ through ‘first do and then learn’ practice;
7. To learn ‘argument skills’ in regard to ‘actual law points’;
8. To play a role or live role of an ‘Advocate’;
9. To create an environment of the Court and provide experience of the appearing before the Supreme Court, High Court, District Court, etc.

4. COMPOSITION OF THE MCS

1. The MCS shall consist of a
 - i) Convener (1),
 - ii) Associate Convener(s) (up to 2),
 - iii) Secretary(s) (up to 2),
 - iv) Members (10 division wise, one representative for each division by election, 10 by selection and 4 by nomination),
 - v) Permanent Invitees (up to 2) and



- vi) Faculty in-charge.
- 2. The faculty in-charge may, at his/her discretion, reasonably modify the structure of the MCS, to ensure its proper functioning. Such modifications may include creation and reduction of respective posts for office bearers. (Rules for election, selection, nomination)

5. PROCEDURE FOR SELECTION

A. Selection of the Faculty in-charge

The faculty in-charge shall be nominated by the Vice Chancellor of the University. The Vice-Chancellor may nominate as many faculty in-charge as he may deem fit.

B. Selection of the Convener, Associate Convener and Secretary

1. The Convener, Associate Convener(s) and secretary(s) (also collectively referred to as “office bearers”) shall be selected by the faculty in-charge of the MCS through the below-mentioned procedure.
2. An Expression of Interest will be sent via email to all eligible candidates, including a Google Form requiring the following:
 - a. A Statement of Purpose (SOP): A detailed explanation of why the applicant wants to join as an office bearer. This may include the applicant’s organizational experience and a detailed Plan of Action for the upcoming academic year.
 - b. Curriculum Vitae (CV)
3. Upon receiving the applications, the faculty in-charge may either shortlist or invite all the applicants for a personal interview.
4. During the personal interviews, the applicants will be scored on the basis of their organizational experience, contributions to the MCS, policy suggestions, decision-making abilities, plan of action and/or any other criterion that the faculty in-charge deem fit.
5. On the basis of the interview scores, the faculty will release the final list of selected office bearers.
6. This list will be recommendatory in nature and will be subject to the approval Hon’ble Vice Chancellor.



C. Selection of Members apart from Office Bearers

1. Election Process

- i) The Moot Court Society shall release an Expression of Interest for students wishing to contest the elections for membership to the MCS. Students wishing to contest the elections are mandatorily required to revert to the EoI in the manner specified by the MCS, before the specified deadline.
- ii) The MCS may use its discretion in granting extensions to students on a case-to-case basis.
- iii) Elections will be conducted using a secret ballot system.
- iv) Candidates must adhere to the established Code of Conduct, and violations may result in disqualification.
- v) Elections will be conducted for each section of students in a year. One elected representative will be chosen from each section.
- vi) In case only 1 student applies from a section, that student will be elected unopposed.
- vii) The Procedure for Elections along with the Code of Conduct for Candidates shall be published by the MCS at the time of issuing the Expression of Interest.

2. Selection Process

1. The Moot Court Society shall release an Expression of Interest for students wishing to take part in the selection process.
- ii) Students wishing to participate in the selection process are mandatorily required to revert to the EoI in the manner specified by the MCS, before the specified deadline.
- iii) The MCS may use its discretion in granting extensions to students on a case-to-case basis.
- iv) Upon receiving the applications, the office bearers, in consultation with the Permanent Invitees, may either shortlist or invite all the applicants for a personal interview.
- v) The panel for the personal interview will consist of at least 3 persons at all times. The panel will consist of the present office bearers and permanent invitees. In case of unavailability of the present office bearers and permanent invitees, the previous year's office bearers may be invited to join the panel.



- vi) During the personal interviews, the applicants will be scored on the basis of their organizational experience, contributions to the MCS, policy suggestions, decision-making abilities, technical skills, designing abilities and/or any other criterion that the office bearers/panellists deem fit.
- vii) On the basis of the scores of the personal interviews, the office bearers shall release the list of selected students. This list will include the highest scoring student from each section of each batch.
- viii) The office bearers may also select members to fill up vacancies on the basis of the scores of the personal interviews.

3. Nomination Process

- i) The MCS will propose a list of 3 male and 3 female candidates.
- ii) The Hon'ble Vice Chancellor of MNLU Mumbai shall nominate up to 4 students to join the MCS as members.
- iii) These members will be termed as VC Nominees.

4. Permanent Invitee

- i) The previous year's Convenor and Associate Convener(s) may be appointed as a permanent invitee by the faculty in-charge to ensure guidance and continuity.

6. TERM OF OFFICE

- i) The term of the Moot Court Society (MCS) shall be for one academic year. The Convener, Associate Convener(s), Secretary(s), Permanent Invitee(s) and the student members of MCS shall hold office for a term of one academic year.
- ii) The MCS, after its regular term is over, shall ordinarily continue to discharge its functions till the new MCS is constituted.

7. ELIGIBILITY CRITERIA

- i) Students with more than one academic backlog are ineligible to be selected, elected and nominated as members or office bearers of MCS.
- ii) Students barred by the University from participation in any Society will also be ineligible to be selected, elected and nominated as members or office bearers of MCS.



8. SUSPENSION AND TERMINATION OF MEMBERSHIP FROM THE MCS

A. Grounds for Suspension/ Termination

Membership may be suspended and/or terminated if:

- i) Any member is found engaged in activities violating the provisions of this Policy/ Rules and Regulations of the University.
- ii) Any member fails to attend three consecutive meetings without prior notice to the MCS or without valid reasons.
- iii) A member is found to be negligent towards his duties as envisaged under this Policy.
- iv) A member fails to complete the assigned duties or tasks within the specified deadline on three separate occasions without prior notification or without a valid justification.

B. Procedure for Termination

- i) A member including any office bearer of the MCS may be suspended or removed from office at the instance of a 2/3rd majority of the members of the MCS, or at the discretion of the faculty in-charge.
- ii) The faculty in-charge reserves the discretion to remove any member of the Moot Court Society (MCS) for the following reasons:
 - a) Non-Adherence to Code of Conduct: Failure to follow the prescribed code of conduct or engaging in behaviour detrimental to the reputation of the MCS.
 - b) Neglect of Duties: Persistent failure to fulfil assigned responsibilities or meet deadlines without valid justification.
 - c) Unprofessional Behaviour: Displaying disrespectful or disruptive behaviour during MCS meetings, events, or competitions.
 - d) Violation of Policies: Breaching any rules, regulations, or policies set forth by the institution or MCS.
 - e) Any/or any other reasons that the faculty in-charge deems fit.
- iii) Suspension and/or termination proceedings may be initiated on the basis of an official complaint made by any student/ staff/ faculty of the University or at the discretion of the faculty in-charge.



9. RESIGNATION FROM MEMBERSHIP

A member may resign by sending a resignation email to the faculty in-charge (The MCS must be kept in CC). The acceptance of such resignation would be subject to the approval by the faculty in-charge.

10. EFFECT OF SUSPENSION, TERMINATION AND RESIGNATION OF MEMBERSHIP

- i) A suspended member/ office bearer, for the duration of the suspension, shall not participate in any of the activities of the MCS and shall not represent the MCS as a member/ office bearer in any way. Such suspension shall be kept on record.
- ii) A suspended member will have no voting rights.
- iii) A terminated member will no longer be a part of the MCS and will not be permitted to exercise any official powers and functions thereof.
- iv) Disciplinary action may be initiated by the faculty in-charge for the violation of the preceding provisions of this clause.

11. PRIMARY FUNCTIONS OF THE MCS

A. Organization of Internal Competitions for the Allocation of external Moot Court Competitions

- i) The MCS shall organize internal selections for external moot court competitions. The MCS is responsible for drafting the rules and regulations for such internal selections.
- ii) The MCS shall take initiatives for the development of moot court activities in the University and will bring out a 'Calendar of the Moot Court Activities' for that academic year which will be displayed on the official website of MNLU Mumbai and on the notice board on the MNLU Mumbai campus.

B. Organization of National and/or International Moot Court Competitions

The MCS shall organize the moot court competitions approved by the University, inviting participation from other universities. Such competitions shall include those which are hosted by the University independently and those hosted in association with other agencies.



C. Maintenance of Annual Report

The Associate Convener(s) and the Secretary(s) shall prepare and submit an annual report to the faculty in-charge. The annual report shall include well captioned 'geotagged photographs' wherever necessary.

D. Other Functions

MCS shall strive to:

- i) promote the 'significance' of mooting among the students' fraternity;
- ii) 'plan', 'conduct' and 'execute' an official MNLU Moot Court Competition;
- iii) organize Moot Court Competitions at all levels (state, national and international levels);
- iv) organize 'online competitions';
- v) organize competitions in 'blended mode';
- vi) organize events / activities / workshops to inculcate and strengthen the 'advocacy skills';
- vii) organize 'court visits' to make students familiar with the 'court procedures'
- viii) Organize 'seminars' on 'professional ethics in advocacy' and bring out reports / manual on it;
- ix) provide practical training of 'court practices' such as 'preparing files/brief' and 'argument', etc.;
- x) collaborate with various 'institutes', 'organizations', 'law firms', 'Senior Counsels and collaborate with big organizations and renowned personalities in various filed of law;
- xi) organize 'Intra-University Moot Rounds' to constitute the 'Moot Team(s)' for that 'academic year';
- xii) collaborate with 'SAARC Nations' enabling the students to gain exposure to global platform;
- xiii) revise and update the various policies of MCS in order to ensure transparent and equitable offering of process of mechanism for 'Moots';
- xiv) prepare 'estimated budget required' for the MCS activity in the beginning of the academic year, get it approved and meet all the expenditure from this budget head;
- xv) ensure transparent, fair, and non-arbitrary execution of all its functions enshrined under this Policy.



12. FISCAL FUNCTIONS OF THE MCS

- i) The Moot Court Society (MCS) will prepare budgets for internal (Intra Moot Court, Novice, Challenger) and external competitions on a case-to-case basis and an ANNUAL BUDGET for all activities.
- ii) A Budget Committee, chaired by a faculty in-charge, will meet annually to draft and approve the budget, maintain expense records, and explore sponsorships to support MCS activities. All financial records and sponsorship details will be documented for transparency.

13. POWERS OF THE MCS

- i) The MCS shall have the sole authority to regulate all moot court activities of the University.
- ii) It shall be the sole discretion of the MCS to select the moot court competitions in which the University may participate, subject to the approval from competent authority.
- iii) The MCS shall have the power to impose a reasonable penalty on any team or individual that violates the provisions of this policy while participating in an internal or external moot court competition, in accordance with the regulations framed by the MCS in Annexure B.

14. RESTRICTIONS ON MEMBERS OF THE MCS

- i) Members of the Moot Court Society (MCS) are prohibited from holding membership in any other permanent society within the University including the Alternative Dispute Resolution Society as well as the Literary and Debating Society. However, honorary or advisory roles held by MCS members in other societies shall be exempt from such a restriction.
- ii) MCS members participating in the internal selection moot court competitions are not permitted to serve on the organizing committee for that competition(s).

15. INTRA-UNIVERSITY MOOT COURT COMPETITIONS

- i) The MCS shall organize the following Intra University Moot Court Competitions for allocation of National and International Moot Court Competitions.
 - a) Novice Intra Moot Court Competition
 - b) Intra Moot Court Competition



- c) International Challengers
- ii) The MCS shall have exclusive jurisdiction in framing rules for all the Intra-University Moot Court Competitions [Annexure A]. Such rules shall not be in contravention of the University Rules and Regulations.

16. INTRA MOOT COURT COMPETITION

- i) The Intra Moot Court Competition (hereinafter referred to as “the IMCC”) shall be conducted between the time period of 4 to 8 weeks from the date of reopening of the odd semester.
- ii) The Organizing Committee (hereinafter referred to as the ‘IMCC OC’) of the IMCC will be responsible from conducting the entire competition. The OC will be headed by at least 2 office bearers of the MCS. In case of unavailability of office bearers to head the OC, the faculty in-charge may appoint two senior members of the MCS as the OC Heads.
- iii) The IMCC OC will be responsible for formulating and publishing the Rules of the IMCC. The standard format of the rules may be found in Annexure A.
- iv) Students may participate as Speakers or Researchers, or both.
- v) The IMCC OC will be responsible for releasing the Final Results of the IMCC.
- vi) Each participant will be allotted a Cumulative Weighted Speaker (CWS) and/or Cumulative Weighted Researcher (CWR) score.
 - a) Explanation i – The CWS score shall be the “Cumulative Weighted Speaker” score, where the total of speaker scores and both the memorial scores shall be taken.
 - b) Explanation ii – The CWR score shall be the “Cumulative Weighted Researcher” score, where the total of both the memorial scores and the Researcher’s Test shall be taken.
- vii) After the IMCC, the Speaker List shall be released based on the CWS scores, and the Researcher List shall be released based on the CWR scores, along with ranks. In case of a tie in the CWS of two participants, the Oral Round scores will be considered. In case of a tied in the CWR of two participants, the scores of the Researcher’s Test will be considered.
- viii) On the basis of the IMCC, each participant can participate in only one external moot court competition, subject to the rules of the external competition. In the



event of a discrepancy between the MCS Rules and the Rules of the external competition, the rules of the MCS shall prevail.

- ix) Explanation: Each student will be allotted only one moot court competition on the basis of the IMCC.
- x) Students who have engaged in an external competition within three days before or after the IMCC/NIMCC or unable to appear for oral rounds due to health conditions or other valid and unavoidable reasons will be subject to the following provisions:
 - a) The oral rounds for these students shall be conducted within two weeks of the IMCC or NIMCC, or as determined by the MCS at its discretion.
 - b) The researchers' test may be conducted online, at the discretion of the MCS.
 - c) Under no circumstance shall an extension be granted for memorial submissions for the IMCC.

17. NOVICE INTRA MOOT COURT COMPETITION

- i) The MCS shall conduct a Novice Intra Moot Court Competition [hereinafter referred to as 'NIMCC'] in the even semester between the time periods of 2 to 5 weeks from the date of reopening of the even semester.
- ii) The NIMCC will be conducted in the same manner as the IMCC.
- iii) Participation in the Novice Moot shall be open only to students who have not participated in any intra-university moot before including international challenger competition.
- iv) Training sessions will be conducted for all students participating in the Novice Moot to equip them with the necessary skills and knowledge for the competition. The structure of the training sessions will be decided solely by the NIMCC OC in consultation with the faculty in-charge.

18. INTERNATIONAL CHALLENGERS

- i) The Moot Court Society (MCS) shall organize the Challengers during the month of August with the purpose of allocating International Moot Court Competitions to students.



- ii) The decision to include a moot court competition in the Challengers event shall be contingent upon the timeline of the external moot, taking into account the following considerations:
 - a) Only competitions with registration deadlines prior to the anticipated release of IMCC results will be included;
 - b) Inclusion in Challengers shall be limited to competitions with propositions that have been released or are anticipated to be released in the months of August, September, or earlier.
- iii) Following the announcement of the Challengers results, as conducted by the Moot Court Society, no student who did not register alongside the competing team during Challengers shall be permitted to join the team under any circumstances. Any instance of a student attempting to join the team after the Challengers results are declared shall be subject to penalties determined at the discretion of the Moot Court Society.
- iv) Once a student is selected to represent the institution in a competition through the Challengers, they will not be eligible to participate in the Intra Moot Court Competition for that same academic year

19. PARTICIPATION IN EXTERNAL MOOT COURT COMPETITIONS

- i) A list of external moot court competitions shall be prepared and circulated by the MCS. This list shall contain competitions approved by the appropriate University Authorities.
- ii) Students who participated in the IMCC/NIMCC/International Challengers may select a competition from the list prepared for the IMCC/ NIMCC/ International Challengers respectively, and apply in accordance with the procedure laid down herein by the MCS.

20. MCS MEETINGS

- i) The MCS shall meet at least twice in an academic year (one meeting each semester).
- ii) The MCS may prepare a 'Meeting Calendar'.
- iii) Attendance to meetings shall be compulsory for all members including office bearers. A separate 'Meeting Attendance Register' shall be maintained.



- iv) The quorum of such aforementioned meetings shall be not less than 2/3rd of the total strength required to be present for that meeting.
- v) All meetings shall be convened with prior notice to all the members. It shall be the responsibility of the Office Bearers to ensure that every member has been notified about such meeting.
- vi) The Associate Convener(s) and Secretary(s) shall prepare 'agenda items' for the meetings and shall be responsible for writing the Minutes of the Meetings, getting it approved, and keeping the records of the minutes of the meeting. The minutes must be duly approved by the office bearers and members in attendance at the meeting.
- vii) The Office Bearers shall act as the speakers and moderators at meetings and shall also count the votes and declare a resolution to have passed or failed.
- viii) Decisions of the MCS shall be taken by way of voting on the resolutions. Resolutions must be passed by a simple majority of all members present and voting. Each member shall have one vote which once casted shall be considered final. Voting shall take place by show of hands, or, if required, by secret ballot.
- ix) The faculty in-charge shall have the discretion to accept, reject or modify the resolutions passed by the MCS.

21. PROCEDURE FOR AMENDMENTS TO THE POLICY

- i) Any meeting in which a proposed amendment is to be discussed or voted should ordinarily be notified at least two days in advance.
- ii) It shall be the duty of every member of MCS to ensure his/her presence in such meetings where amendment(s) are discussed and finalized.
- iii) All such amendments have to be passed by a 2/3rd majority of the members of the MCS.
- iv) In case a member is not in the University, he/she shall be allowed to cast his/her vote by sending a proper, written communication to the MCS and such communication shall be confirmed by him/her over written communication.
- v) Faculty in-charge shall have the discretion to amend the Policy subject to the approval of the competent authority from the University.



22. RESIDUARY AND DISCRETIONARY POWERS OF THE MCS

The MCS shall serve as the final arbiter of implementation and interpretation of these rules. The MCS reserves the power to promulgate such measures for furtherance of the objectives of the Society and may make such rules as the MCS deems fit for its proper functioning.

23. SAVING CLAUSE

The Vice Chancellor of the University shall have final discretion as to all such matters that are not enlisted in the Policy or the Annexures and shall also reserve right and power to review and change the decisions of the MCS. The Vice Chancellor's decision will be final and will be executed.



ANNEXURE A
RULES OF INTERNAL MOOT COURT COMPETITIONS

I. NOVICE INTRA MOOT COURT COMPETITION (NIMCC)

A. ELIGIBILITY FOR PARTICIPATION

- i) All students of the undergraduate course of MNLU Mumbai, who have never participated in any moot are eligible for participation in the Novice Intra Moot Court Competition.
- ii) The Moot Court Society encourages and welcomes maximum student participation in this competition.

B. REGISTRATION

- i) Each participant shall register with the Moot Court Society. The registration period for the Novice Intra Moot Court Competition will be from (insert date) to (insert date).
- ii) Note: Registrations made beyond the prescribed timeline will not be taken into consideration.
- iii) The registration must be done via the google form attached in the mail captioned as 'insert subject'.
- iv) In case of any withdrawal, the same can be done till (insert date) (before 11:59 PM) by sending an official mail to the Moot Court Society on the Novice Email ID (novicemcc@mnlumumbai.edu.in). If the same is not complied with, the Moot Court Society may ban such participants.
- v) No participant will be allowed to withdraw after the aforementioned date and time
- vi) The Moot Court Society reserves the right to extend the withdrawal deadline or to accept late withdrawals in exchange for volunteering duties. However, this option for late withdrawal with volunteering duties will not be available after (insert date).

C. MEMORIALS

- i) Each participating student will be required to prepare Memorials for both sides.
- ii) Both the Memorials shall consist of the following mandatory heads:



- a) Cover Page
 - b) Table of Contents
 - c) List of Abbreviations
 - d) Index of Authorities
 - e) Statement of Jurisdiction
 - f) Statement of Facts (not exceeding 2 pages)
 - g) Issues Raised
 - h) Summary of Arguments (not exceeding 2 pages)
 - i) Body of Arguments (not exceeding 18 pages)
 - j) Prayer for Relief
- iii) A uniform system of the 20th Bluebook Citation Standard should be adhered to throughout the Memorial.

D. SUBMISSION GUIDELINES

- i) The Memorials shall be typed on A4-sized paper, with the following mandatory specifications:
- a) Layout Size: A4
 - b) Font Type: Times New Roman
 - c) Font Size: 12 (including headings and sub-headings)
 - d) Line Spacing: 1.5
 - e) Margins: 1 inch on each side
 - f) Text: Justified

Note: These formatting requirements must be followed throughout the entire memorial, including all sections and not exclusively the Body of Arguments.

- ii) For Footnotes, the specifications shall be:
- a) Font type: Times New Roman
 - b) Font Size: 10
 - c) Line Spacing: 1
 - d) Text: Justified

Note: 0.5 points shall be deducted for violation of stipulated rules relating to font, font size, spacing, binding, etc. However, this penalization is subject to a cap of a maximum of 05 points.



- i) The following colour schemes shall be followed for the Cover Page of the Memorials:
 - a) Applicant/Petitioner/Claimant/Appellant – Blue
 - b) Respondent – Red
- ii) No Memorial shall contain any schedules, photographs, graphs, diagrams, or other representations of a similar nature.
- iii) The citation format should follow the 20th edition of the Bluebook.
- iv) Participants are required to submit the soft copy as well as 2 hard copies of their memorials.
- v) Soft copy of memorials is to be submitted via google form, the link for the same will be shared via email.
- vi) Memorials sent via mail or oversight in attaching the document may not be considered.
- vii) The memorials must be submitted in word format and PDF format.
- viii) The memorials submitted must be renamed as follows: PC_Petitioner/ Respondent (For example – PC 01_Petitioner). Memorials that are not renamed in the aforementioned format will not be considered.
- ix) In case of failure in submitting memorials in the prescribed format, a penalty of 1 mark will be attracted, per hour of delay, for both soft copy and hard copy (i.e. If a participant submits both the soft copy and hard copy one hour after the submission deadline, 2 marks will be deducted).
- x) In the case of participants attaching word format in PDF format entry and vice versa, the response may not be considered.

Note: Plagiarism of any kind is strictly prohibited. Any memorial violating this rule shall invite complete disqualification of the team. The fact that content has been cited does not mean that there is no plagiarism.

E. RESEARCHER'S TEST

- i) All students appearing as researchers will have to submit Memorials for both sides and undergo a researcher's test.
- ii) The Moot Society will conduct a researcher's test for NIMCC on (insert date). The test will carry 50 marks.
- iii) All students appearing for the test will constitute a merit list as researchers.



- iv) The test question paper shall include subjective and objective questions based upon the moot problem, area of law and essential cases.
- v) The pool of researchers shall be determined based on cumulative marks of researchers' tests and total memorial marks.

F. ORAL ROUNDS

- i) Teams shall argue on the issues against each other; the matching of teams will be decided by a draw of lots conducted one day before the commencement of the Competition.
- ii) Each participant shall argue for both sides in two different rounds.
- iii) Everyone is advised to wear proper formals (i.e., shirt, trousers, blazer).
- iv) The oral rounds shall be conducted physically at the University campus. Further details will be provided soon.
- v) Time allotted to each speaker in one round – 12 Minutes (including Submissions and making Conclusions).
- vi) 2 Minutes shall be provided for Rebuttals.
- vii) Each participant shall argue for both sides in two different rounds.

II. INTRA MOOT COURT COMPETITION (IMCC)

A. ELIGIBILITY FOR PARTICIPATION

- i) All students of the undergraduate course of MNLU Mumbai are eligible for participation in the Intra Moot Court Competition (IMCC).
- ii) The Moot Court Society encourages and welcomes maximum student participation in this competition, especially from the second, third, fourth and fifth years.

B. REGISTRATION

- i) Each participant shall register with the Moot Court Society. The last registration date for the Intra Moot Court Competition is (insert date) at 11:59 PM.
- ii) Note: Registrations made beyond the prescribed timeline will not be taken into consideration at all.
- iii) The registration must be done via the google form attached in the mail captioned as 'Registration for the IMCC (insert year)'.



- iv) In case of any withdrawal, the same can be done till (insert date, before 11:59 PM) by sending an official mail to the Moot Court Society. If the same is not complied with, the Moot Court Society may ban such participants.
- v) No participant will be allowed to withdraw after the aforementioned date and time.

C. MEMORIALS

- i) Each participating student will be required to prepare Memorials for both sides.
- ii) Both the Memorials shall consist of the following mandatory heads:
 - a) Cover Page
 - b) Table of Contents
 - c) List of Abbreviations
 - d) Index of Authorities
 - e) Statement of Jurisdiction
 - f) Statement of Facts (not exceeding 2 pages)
 - g) Issues Raised
 - h) Summary of Arguments (not exceeding 2 pages)
 - i) Body of Arguments (not exceeding 18 pages)
 - j) Prayer for Relief
- iii) A uniform system of the 20th Bluebook Citation Standard should be adhered to throughout the Memorial.

D. SUBMISSION GUIDELINES

- i) The Memorials shall be typed on A4-sized paper, with the following mandatory specifications:
 - a) Layout Size: A4
 - b) Font Type: Times New Roman
 - c) Font Size: 12 (including headings and sub-headings)
 - d) Line Spacing: 1.5
 - e) Margins: 1 inch on each side
- ii) For Footnotes, the specifications shall be:
 - a) Font type: Times New Roman
 - b) Font Size: 10



c) Line Spacing: 1

Note: 0.5 points shall be deducted for violation of stipulated rules relating to font, font size, spacing, binding, etc. However, this penalization is subject to a cap of a maximum of 05 points. Additionally, 0.5 marks per page will also be deducted as an objective checking penalty for justification.

- i) The following colour schemes shall be followed for the Cover Page of the Memorials:
 - a) Applicant/Petitioner/Claimant/Appellant – Blue
 - b) Respondent – Red
- ii) No Memorial shall contain any schedules, photographs, graphs, diagrams, or other representations of a similar nature.
- iii) The citation format should follow the 20th edition of the Bluebook.

Note: Plagiarism of any kind is strictly prohibited. Any memorial violating this rule shall invite complete disqualification of the team. The fact that content has been cited does not mean that there is no plagiarism.

Note:

- i) Participants are required to submit the soft copy as well as 2 hard copies of their memorials.
- ii) Soft copy of memorials is to be submitted via google form, the link for the same will be shared at a later date.
- iii) Memorials sent via mail or oversight in attaching the document may not be considered.
- iv) The memorials must be submitted in word format and PDF format.
- v) In case of failure in submitting memorials in the prescribed format, a penalty of 1 mark will be attracted, per hour of delay, for both soft copy and hard copy (i.e. If a participant submits both the soft copy and hard copy one hour after the submission deadline, 2 marks will be deducted).
- vi) In the case of participants attaching word format in PDF format entry and vice versa, the response may not be considered.



E. RESEARCHER'S TEST

- i) All students appearing as researchers will have to submit Memorials for both sides and undergo a researcher's test.
- ii) The Moot Society will conduct a researcher's test for IMCC on insert date. The test will carry 50 marks.
- iii) All students appearing for the test will constitute a merit list as researchers.
- iv) The test question paper shall include subjective and objective questions based upon the moot problem, area of law and essential cases.
- v) The pool of researchers shall be determined based on cumulative marks of researchers' tests and total memorial marks.

F. ORAL ROUNDS

- i) Participants shall argue on the issues against each other; the matching of teams will be decided by a draw of lots conducted one day before the commencement of the Competition.
- ii) Each participant shall argue for both sides in two different rounds.
- iii) Everyone is advised to wear proper formals (i.e., shirt, trousers, blazer).
- iv) The oral rounds shall be conducted physically at the University campus. Further details will be provided soon.
- v) Time allotted to each speaker in one round – 12 Minutes (including Submissions and making Conclusions).
- vi) 2 Minutes shall be provided for Rebuttals and Sur Rebuttals.
- vii) Each participant shall argue for both sides in two different rounds.

III. INTERNATIONAL CHALLENGERS

A. ELIGIBILITY

- i) The Competition is open to all students of the undergraduate course at Maharashtra National Law University, Mumbai.
- ii) The Moot Court Society encourages and welcomes maximum student participation for this Challenger.



B. REGISTRATION

- i) Each participant shall register via the google form that has been sent by the Moot Court Society ('MCS'), inviting Expressions of Interest. The last date of registration is on or before (insert date). Any registrations made beyond the prescribed time limit will not be considered.
- ii) In case of any withdrawal, the participating student or team must send an email to the official email ID of MCS (mcs@mnlumumbai.edu.in) by (insert date). No participating student would be allowed to withdraw after the aforementioned date and time. If the same is not complied with, the Moot Court Society may ban such participants.

C. TEAM COMPOSITION

- i) Every team must be formed after ensuring compliance with the Official Rules of the Competition that they are competing for. In case a team is found to be in non-compliance with the Rules of any Competition that they are competing for through this Challenger, the MCS reserves the right to disqualify such team from participation or from allotment of the external Competition.
- ii) Following the announcement of the Challengers results, as conducted by the Moot Court, no student who did not register alongside the competing team during Challengers shall be permitted to join the team under any circumstances. Any instance of a student attempting to join the team after the Challengers results are declared shall be subject to penalties determined at the discretion of the Moot Court Society.

D. MEMORANDUM SUBMISSION

Each participating team must prepare both Memorandums representing each side. All participants are expected to research on their own for preparing the Memorandums.

Format of the Memorandum

- i) The Memorial may not exceed 6,500 words, A4 size pages, with one-inch margins at top, bottom, left, and right. Footnotes do count towards the word limit
- ii) Both the Memorials shall consist of the following mandatory heads:
 - a) Cover Page
 - b) Table of Contents;



- c) List of Abbreviations;
 - d) Index of Authorities;
 - e) Statement of Jurisdiction;
 - f) Statement of Facts;
 - g) Issues Raised;
 - h) Summary of Arguments;
 - i) Body of Arguments/Pleadings; and
 - j) Prayer for Relief.
- iii) The following sections do count toward the word limit: statement of facts, summary of argument, argument with point headings, and conclusion.
- iv) The following sections do not count toward the word limit: front cover page, table of contents, index of authorities, questions presented, statement of jurisdiction, signature block, and affidavit.
- v) The following colour schemes shall be followed for the Cover Page of the Memorials:
- a) Applicant/Petitioner/Claimant/Appellant – Blue
 - b) Respondent – Red
- vi) No Memorial shall contain any schedule, photograph, graphs, diagrams or any other representation of like nature.

Font and Spacing

- i) Arguments Advanced and Prayer, including that of all headings and sub-headings must be Times New Roman size 12 with 1.5 line spacing.
- ii) The text font for the footnotes must be Times New Roman size 10 with 1.0 line spacing. There must be no additional space between two footnotes.
- iii) Character spacing should not be condensed in any manner.

Citations

- i) All citations must follow the 21st Bluebook citation.
- ii) Footnotes shall only contain citations, or any other information relevant or convenient to cite the authority.



Penalties

- i) 0.5 marks may be deducted for each violation of the stipulated rules related to font, size, spacing, etc. However, this penalization is subject to a cap of 05 marks. Additionally, 0.5 marks per page will also be deducted as an objective checking penalty for justification.

Mode of Submission

- i) A softcopy has to be sent to the mentioned email ID by (insert date and time). A penalty of 2.5 marks shall be levied for every hour after the said date and time of the Memorandum submission. The time deduction is per side of the memorandum and not a slab-wise deduction. Any mail sent to the wrong email ID (non-existent or otherwise), or an oversight in attaching the document may not be considered. The Memorandums must be submitted both in Word (.doc/docx) and PDF (.pdf) format.
- ii) The subject of the mail and title of the document has to include the Team Code allotted to the participants, as well as the side the Memorandum is representing (e.g., "PC01- A/PC01-R").

E. ORAL ROUNDS

- i) Participants shall argue against each other; the matching of teams will be decided by the Organizing Committee a day prior to the commencement of the Challenger.
- ii) Time allotted to each side in one round will be of 12 minutes (submissions and making conclusions), including rebuttals. Sur-rebuttals by the Respondent will not be allowed.
- iii) Each participant shall argue for both the sides in two different rounds.
- iv) Everyone is advised to wear proper formals (i.e., shirt, trouser, blazer).
- v) The oral rounds shall be conducted physically at the University campus on (insert date).

F. LIST OF COMPETITIONS TO BE INCLUDED IN THE CHALLENGER

- i) The decision to include a moot court competition in the Challengers event shall be contingent upon the timeline of the external moot, taking into account the following considerations:
 - a) Only competitions with registration deadlines prior to the anticipated release of Intra results will be included;



- b) Inclusion in Challengers shall be limited to competitions with propositions that have been released or are anticipated to be released in the months of August, September, or earlier.
- ii) The list of competitions shall be released by the Moot Court Society.

G. ADDITION OF TEAM MEMBERS

- i) It is hereby clarified that the MCS shall not allow the inclusion of additional team members after the registration deadline.

H. SAVINGS AND INTERPRETATION CLAUSE

- i) It is hereby clarified that any information or provision in these Rules shall be supplemental to, and not in derogation of, the General Rules and Clarifications stated in the email titled 'The International Challengers, (insert year) || Final Registration' dated (insert date).

Any team found in derogation of the General Rules and Clarifications mentioned hereinabove shall be deemed to have committed a violation of these Rules and will be subjected to disqualification or any other punishment that the MCS deems fit.



ANNEXURE B
ALLOTMENT POLICY

1. PROCEDURE FOR ALLOTMENT

A. The procedure for allotment of Moot Court Competitions shall be as follows:

- i) Members of the MCS shall offer an external Moot Court Competition to the students through email only.
- ii) Explanation:
- iii) For the purpose of 1(A)(a), SMS, WhatsApp messages, and other similar forms of communication will not qualify as 'appropriate means of communication' for offering Moot Court Competitions.
- iv) The email inviting Expression of Interests (EOI) shall contain: The Name of the External Competition, Name of the Internal Competition through which the External Competition shall be allotted, Deadline for sending EOIs, Team Composition and/ or any details that the MCS deems fit.
- v) Any student shall send their Expression of Interest as a team, with the number of members specified in the communication of the offered Moot Court Competition within the specified deadline. Such Expression of Interest must contain the names of all the teammates, their Participant Codes, and Final Speaker/Researcher Scores. Further, the EOI must also contain the cumulative as well as average team score.
- vi) After the expiry of the deadline fixed and communicated by the MCS, the MCS shall, ordinarily within 24 hours of the deadline, unless more time is required, allot the Moot Court Competition to the team with the highest average score.
- vii) Providing any inaccurate information may result in cancellation of the Expression of Interest (EOI).
- viii) In the event that a Moot Court Competition goes un-allotted, the MCS may, at its own discretion, re-offer such Competition, provided that such re-offering is conducted as per the procedure set out in Clause 1 of this Annexure.
- ix) If the team with the highest Score withdraws their Expression of Interest from a Moot Court Competition before official allotment but after the deadline has expired, the team with the second-highest score shall be allotted that Moot Court Competition. The team withdrawing their Expression of Interest, as well as its



individual members, shall be allowed to send Expressions of Interest for other Moot Court Competitions as well.

- x) In the event that a team withdraws their Expression of Interest from a Moot Court Competition after official allotment, or otherwise communicates to the MCS their willingness to withdraw from participating in the Moot Court Competition, the members of such a team shall ordinarily be subjected to a ban by the MCS from using the current internal moot court competition score and from participating in the next internal moot court competition, unless the MCS decides otherwise.
- xi) MCS shall not extend the deadline for sending an Expression of Interest for a Moot Court Competition after the deadline has passed unless no Expression of Interest for such Competition is duly received.
- xii) In the event that no team has sent their Expression of Interest for a particular Moot Court Competition, the MCS may extend the deadline for such a Competition.
- xiii) If a participant or a team is found, in the opinion of the MCS or on receipt of any complaint, to be misusing the procedure and provisions of allotment laid down in this Policy, such participant or team shall be penalized by the MCS. Such penalty shall range from a participant or team being prohibited from sending an Expression of Interest for a particular Moot Court Competition to a ban from participating in any Moot Court Competition for a period of one year, or until the next internal Moot Court Competition, whichever is closer.
- xiv) In no event shall un-allotted moot court competitions be extended to students who have not taken part in the Intra Moot Court Competition (IMCC) or Novice Intra Moot Court Competition (NIMCC).

2. TEAM COMPOSITION FOR ALLOTMENT

- i) The Moot Court Society (MCS) shall specify the required team composition in the communication inviting participants to submit an Expression of Interest for a Moot Court Competition.
- ii) A team wishing to change its composition, by adding, removing, or replacing participants, may do so with the consent of all the existing members of the team, by sending a request for such change to the MCS under any of the following circumstances:
 - a) In the event that the communication sent by the MCS inviting Expressions of Interest for a Moot Court Competition contained rules for



team composition that are found to be different from the Official Rules of the said Competition, in such events, the Official Rules of the Competition will take precedence over the MCS rules, provided that such discrepancy is brought to the notice of the MCS before Registration of that Competition;

- b) In the event that a team, owing to any medical emergency or exigencies of a similar nature faced by one of the teammates that renders them incapable of effectively participating in the preparation process, *faces a significant disadvantage due to such an exigency, provided that the matter is brought to the attention of the MCS at least two weeks prior to the Oral Rounds of the allotted Competition;*
 - c) In the event that a team is rendered ineligible to participate in their allotted Competition, owing to any disciplinary action taken against any member in that team which prohibits such member from representing the University in any event;
 - d) In the event that the Official Rules of a Moot Court Competition change so as to allow more or fewer members in a team than the team currently comprises.
- iii) Any requests for change in team composition under circumstances not contemplated under this Policy, shall be decided solely at the discretion of the MCS.
- iv) All requests made to the MCS by teams meeting any of the requirements in Clause 2(B) must be made within the time limit specified in the sub-clauses, any other requests beyond the domain of Clause 2(B) for change in team composition shall be decided solely at the discretion of the MCS.
- v) In the event that a team that has been allotted a Moot Court Competition disbands, the students who fail to participate in the competition may be penalized up-to 1 year ban from participating in any external and/ or internal Moot Court Competition at the discretion of the MCS.

3. CHANGE IN ALLOTMENT OF A MOOT COURT COMPETITION

- i) A team wishing to change its allotted Moot Court Competition may do so by sending a request for such change to the MCS under any of the following circumstances:



- a) In the event that the Competition so allotted is found to have persistent irregularities in its organization, its proposition, or in its Official Rules, provided that such irregularities are brought to the notice of the MCS two weeks after the date of the release of the proposition or allotment of such Competition, whichever is later, and provided that the team allotted such Competition should establish the existence of such persistent irregularities;
 - b) In the event that the Competition in question is cancelled or postponed indefinitely until further notice; the team, in this case, may send either a request for allotment of a different Competition or a request to withdraw their participation from such Competition, following which the team shall stand disbanded in the view of the MCS.
- ii) Any requests for change in Allotment to a Moot Court Competition under circumstances not contemplated for under this Policy shall be decided solely at the discretion of the MCS, with the MCS considering with due regard to all the facts regarding such circumstances.

4. REGISTRATION FOR MOOT COURT COMPETITIONS

The MCS shall not be held accountable for providing assistance in the registration process once the moot allocation has been finalized.

5. DISPUTES

Any disputes regarding 'allotment' shall be decided by the MCS in consultation with the faculty in-charge.



ANNEXURE C
CONFIDENTIALITY CLAUSE

A. CONFIDENTIALITY CLAUSE

1. MCS Office Bearers and Members shall not, during the term of their service to MCS or at any time after that, make unauthorized use of or divulge to any other person or entity MCS's confidential or additional information that relates to MCS's actual or anticipated work or know-how, including, but not limited to, (i) unreleased scores of any Competition conducted by the MCS, (ii) results of internal dispute resolutions, (iii) society meetings, or (iv) other information regarding MCS or its powers, developments, processes, organizing committee information, finances or additional procedural information, without prior permission from the faculty in-charge.
2. At all times during the term of service to the MCS and after the period of service, the office bearers and members shall take all reasonable precautions to protect the integrity of MCS and shall refrain from any use or divulgence of MCS's confidential information, including, but not limited to: all files, resource information, records, documents, specifications, Judge's lists, and similar kind of information relating to the MCS, or copies thereof, whether the originals or copies were prepared by the office bearers or members or otherwise came into their possession.
3. The confidential information described above shall remain the exclusive property of the MCS. They shall not be removed from the possession of the MCS under any circumstances whatsoever without the express prior written consent of the faculty in-charge.
4. If office bearers or members, breach or threaten to breach this clause, MCS shall be entitled to suspend or remove, or take any such action as it deems fit against such person(s) to prevent the breach of this confidentiality clause.

B. EFFECT OF TERMINATION OF MEMBERS OF THE MCS

The faculty in-charge holds the authority to suspend or remove any office bearer or member in accordance with this clause. Once removed from the MCS owing to a confidentiality breach, the individual will be deemed ineligible to participate in the MCS or contest elections for any position within the MCS henceforth.



ANNEXURE D
PLAGIARISM AND AI POLICY

A. Plagiarism Policy

1. "Plagiarism" means an act of academic dishonesty and a breach of ethics. It involves using someone else's work as one's own. It also includes data plagiarism and self-plagiarism (appropriating the literary composition of another, or parts or passages of another's writings, or the ideas or language of another, and passing them off as the product of one's mind).
2. Plagiarism has been defined by the MCS as:
 - a. Direct or substantial duplication of work represented in books, articles, internet sources, etc. without appropriate acknowledgment. This would include material that has been paraphrased from the original work with minor changes, keeping in mind the import of the original work.
 - b. Direct or substantial duplication of any moot memorial, irrespective of whether that memorial is a competing memorial or not, irrespective of whether there is acknowledgment or not. Substantial duplication denotes situations wherein sentences have been substantially copied, that is, where at the least seven continuous words from the original work are present in the impugned memorial and/or where a segment of the impugned memorial has been paraphrased from other memorial with minor changes, keeping intact the import of the latter.
3. If such plagiarism is brought to the notice of the MCS, either by the memorial checker or by any other means, the team will be required to give an explanation for the same. Failure to comply with this rule may result in the guilty participants being debarred from mooting for the period up to the current academic year, or any penalty as the MCS in consultation with the faculty in-charge deems fit.
4. These rules shall apply to all parts of the memorial and not just the Pleadings and Prayer.
5. The maximum plagiarism allowed shall be up to 10% of the contents of the entire memorial with a "Zero Tolerance Policy in Core Area(s)".
6. Plagiarism policy shall be subject to the rules mentioned in Annexure "C".
7. Participants shall not commit plagiarism which includes internal and external plagiarism.



B. AI Policy

(1) Usage of AI

The use of AI is permitted ONLY as follows:

- a. Using AI-enhanced research tools to find relevant sources (for example search engines);
- b. Using AI-enhanced proof-reading tools;
- c. Using AI-enhanced translation tools to translate and understand legal sources;
- d. Using AI-enhanced translation tools to aid an English translation of text within the submitted memorandum (it should be noted that whilst not prohibited, the use of English translation tools is strongly discouraged);
- e. Using AI to generate overviews or briefings on relevant factual and legal topics solely for the team's own research purpose. For the avoidance of doubt, no such overviews or briefings may be submitted as part of the written memorandum.

(2) Prohibited use of AI

All other uses of AI are expressly prohibited as acts in violation of these Rules and will result in the written memorandum being automatically disqualified. The team may also be disqualified from the Competition and barred from future Competitions. Specific, non-exhaustive examples of AI violations are:

- (a) Including as part of the team's written memorandum, text that has been generated by an AI-tool other than as contemplated in paragraph above. This includes situations where the AI-generated text has been altered, corrected and amended by the team members.
- (b) Use of any documents issued by the Organising Committee to “train” an AI-tool, or employing an AI-tool that has been trained on the Moot Problem, to write and submit any part of a memorandum



ANNEXURE E
REIMBURSEMENT POLICY

A. PROCEDURE

1. All reimbursement claims of students should be strictly according to the University's "Reimbursement Policy for Students Programs".
2. The team that participated in the external Moot court competition shall submit their reimbursement application with all the relevant documents within 21 days from the last date of the Moot court competition.
3. Reimbursement applications received after the deadline may not be considered. In case the deadline falls within the semester break, the student shall submit a reimbursement application within one week of resuming classes of the new semester.
4. In the event participation certificate is not received within the deadline then the students shall inform the MCS and submit a reimbursement application within one week from the date of receipt of such certificate. The team shall be required to show the proof of date of receipt of the participation Certificate.
5. Documents shall be attached as per this Annexure; photocopies of the certificates may be verified against the original copies by the faculty in-charge or any other competent University authority.
6. The application must mandatorily be signed by the Convener and faculty in-charge of the MCS.
7. No reimbursement will be provided for participation in Pre-moot Competitions and to students participating in cross-institutional teams.
8. In case of an International moot court competition, the team shall submit a tentative budget of all the expenses to the faculty in-charge within one week from the date of allocation of the Competition. Reimbursement will be subject to approval from the University.
9. For international rounds, the University will pay the registration charges. Travel expenses and accommodation have to be borne by the respective teams. The University shall reimburse the travel expense and accommodation of a team in the following manner:
 - a) If the team breaks into the quarter-final of the competition, then 35% of the travel expense and accommodation charge will be refunded.



- b) If the team breaks into the semi-final of the competition, then 65% of the travel expense and accommodation charge will be refunded.
- c) If the team breaks into the final of the competition, then 75% of the travel expense and accommodation charge will be refunded.
- d) If the team is declared the winner of the competition, then *100% of the travel expense and accommodation charge will be refunded.*
- e) If an individual or duo wins an accolade such as the best speaker or the best researcher, he/she will get a 50% refund of his/her travel and accommodation expenses.
- f) If the team wins accolades such as special mention or best memorial (either/both), then 35% of the travel expense and accommodation charge will be refunded.

Explanation:

- a. For the purpose of this clause, a “team” would mean the minimum number of members required in that competition or three members, whichever is lower.
- b. For the purpose of this policy, an “international round” would include an International round of a competition held outside India.
- c. The University reserves the right to pay only part of the Accommodation expenses if found unreasonable due to the higher tier room booking or if the accommodation is sought for days beyond the competition days.
- d. The University reserves the right to pay only part of the Stationary expenses if found unreasonable and not warranted by the Rules of the competition.



B. CHECKLIST OF DOCUMENTS TO BE SUBMITTED FOR REIMBURSEMENTS

Name of the Competition:

Place and Date of the Competition:

Name of the Participants with Enrollment number:

Sr. No.	Particulars	Documents required	Pg. No. (For office use only)
		1. Documents are required to be submitted in the following order. 2. Do not put page numbers on any document	
1	Student Reimbursement Form along with the checklist of the document	-	
2	Moot Competition allocation mail from Moot Court Society	Print of the allocation mail	
3	Registration Fee	a. Brochure of the Competition (Relevant page mentioning Date of the competition and Registration Fee) b. Payment of the Registration Fee c. Bank statement mentioning the payment of Registration Fee d. Receipt of Registration/ Acknowledgement by the Organizers of Competition	
4	Travel Expense (3 rd Tier AC Train Fare)	a. Details of Actual Mode of Travel including Ticket and Invoice mentioning cost of travel b. In case Actual Mode of Travel is not 3 rd Tier AC Train then provide proof mentioning 3 rd Tier AC Train Fare for same Destinations	
5	Local Travel Fare	a. Original payment invoice of local travel	
6	Printing and Stationary	a. Original Bills/Invoice	
7	Any other expenses	a. Invoice of Courier Charges	
8	Certificate of Participation and accolades won		
9	Experience Report		



ANNEXURE F
POLICY ON DEEMED ATTENDANCE

1. Students participating in Moot Court Competitions may avail of up to 3 days of preparatory leave for National Moot Court Competitions and up to 5 days for International Moot Court Competitions. Additionally, students may avail deemed attendance for the dates of the competition and up to 2 days for each side of travel.
2. Participants of the Moot Court competitions that have been allotted by the Moot Court Society (MCS) may avail distinct dates for availing preparatory deemed attendance on an individual basis.
3. Students shall be allowed to apply for deemed attendance for non-consecutive dates.
4. No deemed attendance will be given for Pre-Moot competitions and to students participating as mixed/cross-institutional teams.
5. The duly approved application for deemed attendance shall be submitted to the Student Affairs before taking any such leaves. No post-facto deemed attendance shall be granted to the participants.
6. Application for deemed attendance must be submitted before the last working day of the month in which such leave is taken.



ANNEXURE G
RULES FOR MIXED/ CROSS INSTITUTIONAL TEAMS

1. Mixed Teams refer to those teams in which at least one member is pursuing a B.A., LL.B. (Hons.) course at Maharashtra National Law University Mumbai and is participating in a competition independent of the MCS allocation system.
2. A mixed team would be allowed to participate in an external competition only under the following conditions:
 - i. A mixed team will include both:
 - a. a mixed team in principle (students from different colleges) and;
 - b. a mixed team not in principle (students from the same college), given that the organisers of the particular external competition are aware of this and permit the same.
 - ii. The responsibility lies upon the participants to clarify the nature of their team's mixed composition with the organizers of the external competition, and to ensure their knowledge of this fact throughout the course of the registration process, and the competition as well.
 - iii. The team will not be representing the University in any manner. By virtue of this policy, the rules (academic backlogs and more) as well as the benefits (monetary reimbursements, preparatory and travel leaves and so on) that are ordinarily applied to a team which is qualified to represent the University, will not be applicable to the mixed team.
 - iv. The mixed team is permitted to participate in the capacity of a non-institutional or mixed team, contingent upon their prior notification to MCS before their registration for the same in the form of an email to mcs@mnlumumbai.edu.in. The team can only proceed with their registration after the receipt of an approval mail from the MCS. This is solely to ensure that the University is not being falsely represented by any student.
 - v. It is mandatory for all participants to submit an acknowledgment from the organizers confirming their participation as a mixed team.
 - vi. After this stage, the MCS will not, in any way, be involved with or responsible for the team and will not be a point of contact to the organizers for this particular team.
 - vii. Such a mixed team cannot indicate the name of the University anywhere prior to, during or post registration, including certificates and social media posts, which would in any way suggest that this team might be representing the University.



- viii. Sanctions include but not limited to ban from application to any allotted competition for a specific period, debarment from participating in any moot organized by the MCS, etc. Sanctions for a maximum period of one year can be placed by the MCS in the following cases:
- a. If a mixed team has falsely represented the University in an external Moot Court competition without adhering to the prescribed procedure mentioned in the MCS policy.
 - b. If in instances where competitions offer multiple slots, but only one team applies, if a mixed team from the university occupies the second slot, any additional slots allocated to the university but unallotted by the MCS/not applied for by any team cannot be applied for/utilized by a mixed team
 - c. If the mixed team, prior to registration, does not abide by the required procedure, and fails to inform the society of their participation in a particular competition.
- ix. Furthermore, 5-7 days deadline will be established for the approval and acknowledgment process, which are essential for the efficient functioning of the procedure. Failure to adhere to these deadlines by such a mixed team will result in consequences.
- x. The achievements of mixed teams shall be documented in the annual report and disseminated through our social media channels. Accordingly, teams are required to notify the society via email. Additionally, teams have the option to request that their achievements not be publicly posted. Such a request may be communicated to the MCS, and we may retain the right to withhold the posting. This provision shall apply solely to mixed teams within the university and shall not extend to cross-institutional teams.



ANNEXURE H
EQUITY POLICY

1. The scope of this Equity Policy encompasses issues including but not limited to bullying, harassment, discrimination, ragging and related matters.
2. In the event that an MCS member faces disciplinary action by the Internal Complaints Committee (ICC), Student Disciplinary Committee (SDC) or any committee of the like nature for any violation, the following guidelines shall be observed:
 - a) The MCS shall duly acknowledge and enforce any penalties levied by the ICC, SDC or otherwise, which may include suspension from MCS activities for a specified duration or any punitive measures as outlined in the order issued by the ICC, SDC or otherwise.
 - b) Any MCS member suspended as a result of an ICC, SDC or otherwise, penalty shall become eligible for reinstatement within the MCS after the designated suspension period has concluded.
 - c) The MCS respects the jurisdiction of the ICC, SDC and the higher authorities, and thus unequivocally prohibits the imposition of penalties exceeding those determined by these authorities. Consequently, the MCS shall refrain from extending the duration of an individual's suspension from the society beyond the prescribed period of punishment or suspension, and in instances where the original decision has been annulled or overturned subsequent to an appeal submitted to the higher authorities, the final decision regarding such student shall be complied with by the MCS.

